

Lesson Plan (2023-24)

Name of the Assistant/ Associate Professor : Mukesh Kumar

Class and Section :BA 3rd year 6Sem

Subject: Public Administration

January

Accountability in Public Administration: Parliamentary , Executive and Judicial Control Over Administration. Lokpal and Lok ayukta.

February

Integrity in Administration: Means and Agencies for Checking Corruption at Union and State Level.

March

Emerging Issues: Good Governance, Right to Information, Consumer Protection Act. 2005. Political and Permanent Executive, Generalists and Specialist Relationships.

April

Administrative Reforms.

Problems and Revision



Lesson Plan (2023-24)

Name of the Assistant/ Associate Professor : Mukesh Kumar

Class and Section : BA 2nd year 4 Sem

Subject: Public Administration

January

Constitution Framework of States in India, Governor: Appointment, Powers & Functions. Chief Minister: Power, Role and Position. Council of Minister and State Legislature. Organization and Structure of State Administration.

February

State Secretariat and Directorate: Organization and Function. Chief Secretary : Role and Position in State Administration. State Planning Department and Board. Divisional Commissioner: Powers, Functions and Position. District Administration: Evolution, Features and Functions. District Collector: Evolution, Appointment, Functions and Position.

March

Police Administration at District Level: Organization and Functions. Role and Functions of Superintendent of Police.

April

Other Functionaries and Sub-District Level: Sub-Divisional Magistrate, Block Development and Panchayat Officer, Tehsildar.

Problems and Revision



Lesson Plan (2023-24)

Name of the Assistant/ Associate Professor: Mukesh Kumar

Class and Section: BA 1st year 2 Sem

Subject: Public Administration

January

Theories Of organization: Scientific Management Theory (F.W. Taylor), Classical (Henry Fayol) and Bureaucratic (Max Weber)

February

Personnel Administration: Meaning: Nature and Significance, Elements of Personal Administration: Recruitment, Training /Capacity Building, Promotion, Motivation and Morale , Budget: Principles , Preparation and Enactment of Budget, Public Funds: Accounting and Auditing .

March

Financial Control : Parliamentary (parliament and its committees) and Executive Control .

Meaning and Significance of followings:

1. Administrative law
2. Delegated Legislation
3. Administrative Tribunal

April

Meaning and Significance of followings:

1. Public Policy

Problems and Revision



Lesson Plan (2023-24)

Name of the Assistant/ Associate Professor: Mukesh Kumar

Class and Section: BA 3rd year 6 Sem

Subject: Political Science

January

Evolution and Growth of International Organization: League and UN System, Comparison Between League and UN System.

February

Organs of United Nations.

March

Working of UN Towards Peace: Peace Making, Peace Enforcement, Peace Building and Peace Keeping, UN and disarmament; Democratization of UN.

April

India's Claim for Permanent Seat and Assessment of UN,

Problems and Revision

