

GUIDELINES FOR APPLICANTS

ANNEXURE "II"

1. Weightage*, wherever applicable, would be given after verification of the uploaded documents and the applicant shall be provided with a maximum weightage of 10 marks.

*Weightage (maximum 10 marks)

- Recipients of National Talent Award from the NCERT (5 marks)
- For B.Com. Ist Semester, Students who have passed 10+2 examinations with commerce (5 marks)
- N.C.C Cadets who possess the 'B' Certificate

OR

Holders of Bharat Scouts & Guides Certificate awarded by the President of India (for admission to under graduate course only)

OR

Sports Certificate for the admission to UG courses. (5 marks)

Guidelines for Sports Weightage

Sports Certificate for weightage will only be considered, if the candidate produces the State/National position holder certificate from the respective State Government/Sports Department. In case, any state does not issue the Gradation Certificate, the following criteria will be adopted:

- a) In case of International/National participation or State Position Holder, a certificate of authenticity will be required from the concerned National Federation/State Association.
- b) The game/event must be in the scheduled list of the Association of Indian University Sports Calendar.
- c) The tournament must be organised by a recognised Federation/Association duly affiliated with State Olympic Association/ Indian Olympic Association and Ministry of Youth Affairs & Sports.

No weightage will be given for participating/winning positions in the sports and games organised by Nehru Yuva Kendra/CBSE National, Vidya Bharti Nationals/ Rural Tournaments/ Panchayat Tournaments/ Navodaya Nationals and participation in nonrecognised tournaments/ sports festivals.

- If 10+2 examination has been passed from a Rural Area of Haryana (5 marks)

2. List of Documents to be uploaded online by the applicant:

- Scanned copy of Passport size photograph
- Scanned copy of signature
- Matric (10th) Marksheet
- 10+2 Marksheet

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- Migration Certificate (required in case of other than Haryana School Education Board)
 - Character Certificate
 - National Talent Award from the NCERT/NCC/NSS/Sports/Bharat Scouts & Guides Certificate for weightage, wherever applicable
 - Bonafide Resident of Haryana Certificate, if applicable
 - Income Certificate required for claiming benefits of EWS or SC / BC Scholarships, if applicable
 - Reserved Category Certificate, if applicable
 - Gap Year Undertaking, if applicable
3. Name of the applicant will appear in the Merit List after online verification of documents as per eligibility/merit.
 4. General category students can now opt for EWS (Economically Weaker Section) quota within the Haryana General Quota. However, they need to upload the required certificate for the same.
 5. After final selection, the admission charges shall be paid through online mode only. There is no provision of payment of admission charges physically at the College.
 6. All admissions done are provisional. College / University will cancel any such admission if the information provided by the students is found to be fictitious /bogus at any stage and the student concerned will be held solely responsible for this
 7. If any document of a student is rejected due to some reasons during the process of online verification, a system generated SMS will be sent to the applicant and applicant will be required to re-upload the correct document on the online admission portal by logging in his/her account within 48 hours of receiving that SMS. No physical presence of the applicant shall be required to revise the document.
 8. In case of CGPA, convert it into marks/percentage as per the norms of Board.
 9. A candidate can apply for multiple courses at a time. He/ she can choose up to five colleges and up to five courses in each college. The candidate can further select a minimum of one and up to as many combinations as he/she wants.
 10. The applicant whose admission is confirmed, will submit his original migration certificate if he/she is from any board other than Board of School Education Haryana, in the college within ten days of his/her admission so that, the same may be submitted by the college alongwith Registration Return to University

Handwritten signature